

Joint Civilian Orientation Conference

[JCOC Home](#)[Fact Sheet](#)[2004 JCOC Brochure](#)[Army Public Affairs](#)[Army Homepage](#)

Army JCOC Nomination Form

This form is for the Chief of Public Affairs JCOC nomination selection board. The CPA will conduct a selection board prior to the nominations being forwarded to OASD-PA. The cut-off date for submissions to the CPAs board is 1 October 2003. You may fax your JCOC nomination submissions to LTC Dan Williams @ (703) 695-6253.

■ Section 1: Nominator Information

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Title / Position

Name

Rank / Civilian Grade

Unit / Agency Street Address

City

State

Zip Code

Phone Number / DSN

Nominator's POC Commercial Phone Number

POC E-Mail Address

*Please keep in mind the spirit and intent of the Privacy Act of 1974 with regard to personal information.
Information about the nominee should be obtained directly from the nominee or from public sources.*

■ Section 2: Mandatory Eligibility Requirements I

Please ensure that the following mandatory minimum criteria are met before proceeding to Part B.

Part A

Is nominee a citizen of the United States?	Yes	No
Does nominee have an established regional or national audience (i.e. groups, associations or publications with which they communicate or contribute on a frequent basis)?	Yes	No
Is nominee willing to commit to sharing what he / she learns during JCOC with his / her audience?	Yes	No
Is nominee in good health (capable of vigorous activity, such as climbing, handling heavy equipment, enduring 16-18 hour days)?	Yes	No

If you answered “yes” to ALL Part A questions, please proceed. If you answered “no” to any Part A questions, your nominee is ineligible.

Part B

Has nominee ever participated in any of the Services' VIP, Civic Leader or Distinguished Visitor Tours or flown on military aircraft?	Yes	No
Is nominee drawing any type of federal paycheck (working or retired), or an employee of a government contractor?	Yes	No
Has nominee participated in JCOC before?	Yes	No
If nominee is an elected official on the local, State, or regional level, will he / she be in campaign status in 2004?	Yes	No
Has the nominee been nominated for JCOC before?	Yes	No

If you answered “no” to ALL Part B questions, please proceed. If you answered “yes” to any Part B questions, your nominee may be ineligible.

■ Section 3: Required Information I

Please advise nominee of the following conditions.

Does nominee know that a nomination is not a guarantee of selection?	Yes	No
Has nominee been informed of the inclusive dates and agreed to attend complete session if selected?	Yes	No
Has nominee been informed of the \$2,100 inclusive cost for participation?	Yes	No
Has nominee been informed that he / she is responsible for transportation (costs & arrangements) to Washington, D.C. and return to his / her point of origin from our last host site?	Yes	No

Please address these issues with nominee prior to submission of nomination.

■ Section 4: Nominee Information

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Part A: General Information

Title (Dr., Ms. etc.)	Name (first name, middle initial, last name)	
Business Title (i.e., President and CEO, Publisher, Chancellor, etc.)		
Business Name		
Business Address		
City	State	Zip Code
Business Phone		E-Mail Address
Gender	Ethnicity	
Date of Birth (MMDDYY)	Social Security Number	

Education

(Please list school / university, location and year graduated only.)

Undergraduate School / University	Location	Year
Post-Graduate School / University	Location	Year
Post-Graduate School / University	Location	Year
Prior Military Service	Location	Year
If National Guard or Reserve, please specify component: _____		
Inclusive Years of Military Service: _____ to _____		

Part B: Narrative Information

Please answer the following questions. Please be brief but comprehensive.

Describe the nominee's position or occupation.

What community, regional, state or national groups or publications now look (or will look in the future) to this individual for leadership or comment?

Please characterize the nominee's knowledge of the military and the Department of Defense. *(Remember that the intent of JCOC is to educate those who have little or no understanding of our nation's defense.)*

Explain how including this nominee on JCOC would improve the public perception of the Department of Defense.

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Please complete all fields, print form, and submit your nomination through command channels to: Office of the Chief of Public Affairs, (ATTN: Community Relations Team Chief), 1500 Army Pentagon, Room 1D470, Washington, D.C. 20301-1500 or fax to (703) 695-6253. All nominations must be received no later than 1 October 2003.

